**Team Working Agreement (Star Wars)**

- No phones while in a meeting.

- Everyone has a chance to speak.

- Everyone takes the assignments seriously.

- Everyone must show up on time.

- We need to maintain discipline.

- Addressing issues to the scrum leader.

- Time allocation towards developing the project.

- Everyone must contribute in the sprint.

- Have an agenda.

- Be transparent must provide feedback without being rude.

- Be respectful, it’s okay to disagree but don’t interrupt each other.

**Definitions of User stories ready and done**

**Ready:**

Having a Definition of Ready means that stories must be immediately actionable. The Team must be able to determine what needs to be done and the amount of work required to complete the User Story**.** (<https://www.scruminc.com/definition-of-ready/>)

**Done:**

Is a list of requirements that a user story must adhere to for the team to call it complete. While the Acceptance Criteria of a User Story consist of set of Test Scenarios that are to be met to confirm that the software is working as expected**.**

**(**<https://www.visual-paradigm.com/scrum/definition-of-done-vs-acceptance-criteria/>)